



BRIDGEPORT CATHOLIC ACADEMY

3700 South Lowe Ave; Chicago, IL 60609

Office: 773.376.6223 www.bcachicago.com

VIRTUS PACKET INFORMATION / COMPLIANCE TRAINING

As part of our commitment to the safety of our children, all parents and other volunteers who have contact with students at school or at school-related activities, including off-campus field trips, must complete Virtus certification and a criminal background check. No adults can be allowed contact with students unless both of the above programs are completed. Please go online to register at www.virtus.org. Your organization is the Chicago, IL (Archdiocese).

All documents attached and provided below.

The following are required trainings for clergy, employees and adults who volunteer of the Archdiocese of Chicago:

All Archdiocese employees and volunteers who work with children must create and maintain an online account with VIRTUS when they register online to take the training.

Please follow the required steps below to complete your account.

PROTECTING GOD'S CHILDREN:

Protecting God's Children for Adults is a training conducted by certified facilitators on the prevention of child sexual abuse. The training educates participants on the signs of child sexual abuse, the methods and means by which offenders commit abuse, and how to prevent it. Please follow the steps below to register and for more information.

- Register for a Virtus.org account.
- Must be completed prior to contact with Bridgeport Catholic Academy students.
- 1 time 3-hour training for adults (currently offered online only). All participants must pre-register online.
- [Virtus Registration Instructions and Information attached](#)

ANNUAL DEPARTMENT OF CHILDREN & FAMILY SERVICES' CHILD ABUSE AND NEGLECT TRACKING SYSTEM FORM [CANTS FORM]:

- Each volunteer will be required to complete the, Child Abuse & Neglect Tracking System (CANTS) 689: This is a yearly check of the central registry of Department of Children and Family Services.
- Complete the attached form and submit it to the school office prior to beginning service. A copy of the completed form will be kept on site. Original will be mailed to DCFS by the site.
- [Annual Department of Children & Family Service's Child Abuse and Neglect Tracking System Form Attached- \(CANTS\)](#)

(ASB) ARCHDIOCESAN STANDARDS OF BEHAVIOR (FORMERLY CODE OF CONDUCT):

- Each volunteer will be required to read and sign the attached ASM form prior to beginning service. Signed acknowledgement forms will be kept on site.
- [Archdiocesan Standards of Behavior and Acknowledgement Form \(formerly Code of Conduct\) is attached.](#)

MANDATED REPORTER TRAINING (part of VIRTUS registration process)

The purpose of this online course is to help all Illinois Mandated Reporters understand their critical role in protecting children by recognizing and reporting child abuse. This

- Please go to: <https://mr.dcfstraining.org/>
- Training takes at least 60 minutes to complete (you cannot exit and return).
- You must use a computer with a printer to print the certificate at the completion of the training. Only a computer-generated certificate will be accepted.
- The computer used for training must be equipped with speakers or a headset to allow you to hear the audio.
- Volunteers use an email address to create their online training account.
- Once completed and the certificate is issued, you will need to print the certificate and return it back to the school office. A copy of the completed certificate will be kept on site.

ACKNOWLEDGEMENT OF MANDATED REPORTER STATUS - CANTS 22 FORM

- Each volunteer will be required to complete the, (CANTS) 22 Form:
- Complete the attached form and submit it to the school office prior to beginning service. A copy of the completed form will be kept on site.

